



## LENAPE ELEMENTARY SCHOOL

196 Main Street, New Paltz, New York 12561 • Phone: (845)256-4300 • Fax: (845)256-4309 • [www.newpaltz.k12.ny.us](http://www.newpaltz.k12.ny.us)

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Mr. Sean Inglee  
Principal

Mrs. Meri Lederer  
Interim Coordinator of Student Support Services

November 6, 2020

Dear Families,

We are incredibly excited to be welcoming back students to Lenape beginning next week. With students returning, we want to provide you with important information relevant to the hybrid instructional model, building logistics as well as a schedule for the next two weeks of school.

### Hybrid Instructional Model - Overview

All Lenape students will receive two days of "live" instruction and three days of asynchronous instruction each week.

For remote-only students, "live" days will involve students logging into a synchronous Google Meet at certain times during the school day. Remote-only students will sign on to synchronous Google Meets during three instructional times during the day: morning meeting, ELA block, and math block. The goal is to provide remote-only students 90 minutes of synchronous learning each of those 2 days.

While students from the opposite cohort are at home, they will be doing asynchronous work that the teacher has posted.

Given the unique nature of each teacher's schedule and factors such as the building special area & lunch schedule, teachers will determine what time during the day their ELA and math blocks take place. Your child's teacher will communicate this out to you as soon as this information is available.

### Typical week for a student in Cohort A who attends in-person:

| Monday                    | Tuesday                   | Wednesday   | Thursday  | Friday  |
|---------------------------|---------------------------|---|---|---|
| Student attends in-person | Student attends in-person | Student completes asynchronous work posted by teacher | Student completes asynchronous work posted by teacher | Student completes asynchronous work posted by teacher |

**Typical week for a student in Cohort A who is remote-only:**

| Monday   | Tuesday  | Wednesday   | Thursday  | Friday  |
|--|--|---|---|---|
| Student attends synchronous Google Meets with teacher who is in classroom during instructional times | Student attends synchronous Google Meets with teacher who is in classroom during instructional times | Student completes asynchronous work posted by teacher | Student completes asynchronous work posted by teacher | Student completes asynchronous work posted by teacher |

**Typical week for a student in Cohort B who attends in-person:**

| Monday  | Tuesday   | Wednesday   | Thursday                  | Friday                    |
|---|---|---|---------------------------|---------------------------|
| Student completes asynchronous work posted by teacher | Student completes asynchronous work posted by teacher | Student completes asynchronous work posted by teacher | Student attends in-person | Student attends in-person |

**Typical week for a student in Cohort B who is remote-only:**

| Monday  | Tuesday   | Wednesday   | Thursday   | Friday   |
|---|---|---|--|--|
| Student completes asynchronous work posted by teacher | Student completes asynchronous work posted by teacher | Student completes asynchronous work posted by teacher | Student attends synchronous Google Meets with teacher who is in classroom during key instructional times | Student attends synchronous Google Meets with teacher who is in classroom during key instructional times |

**Arrival & Parent Drop-Off**

Students begin their day at 9:15am. Parents may begin to drop off their child(ren) at 9:15am. Between 9:15am and 9:40am, all students **must** be dropped off at the circle near the northeast corner of the building near the cafeteria. Beginning at 9:40am, late arrivals should enter through the main entrance. Due to the safety protocols, we can no longer allow parents to enter the building or walk their children to class in the morning. [Parent Drop Off Map](#).

Upon arrival, all students will have their temperature checked. **In addition, parents must complete the district health screening by 8:45am.** The health screening can be found on the district home page or by going to this link: <https://entry.neric.org/npcsd> . It will also be sent prior to each school day as a reminder.

Families will be receiving their bus route information from our transportation department.

As students arrive by bus, their temperature will be taken prior to entering the building. There will be 3 points of entrance for the bus riders to make this process smooth and quick.

## **Breakfast & Lunch**

Due to recent federal decisions, the district is able to temporarily provide school meals free of charge to all New Paltz Central School District students, regardless of eligibility or income. This provision will be available through the end of the school year. All students will have the opportunity to take a bagged breakfast in the morning as a “grab and go” at the 4 points of entrance. Lunch will also take place in the classrooms.

## **Parent Pick-Up**

Students officially end their school day at 3:25pm. In order to safely space out dismissal, we will be allowing parents to pick up their child(ren) starting at 3:00pm. All pick-ups will take place at the cafeteria door at the northeast corner of the building as described by the attached map. As you arrive please stay in your car. A staff member will greet you, have you sign your child out and call in to the cafe to have your child meet you in your car. Please stay in your car while you wait.

## **Cohort Assignments and Remote-Only Designations**

If you are not yet aware of your child's cohort assignment, it can be found in the Parent Portal. Alternatively, you can call the Lenape main office - 845-256-4300 or ask your child's teacher.

Remote-only designations are also in the Parent Portal. Instructions were sent out to parents from our technology office regarding how to access this information. You can also call the main office to confirm whether or not your child has been marked as remote-only.

### **Schedule for November 9th - 20th**

|                                 |   |
|---------------------------------|---|
| <b>Monday, November 9th</b>     | Asynchronous work for all Lenape students.  |
| <b>Tuesday, November 10th</b>   | Regularly Scheduled Remote Day  |
| <b>Wednesday, November 11th</b> | Veterans Day - NO SCHOOL  |
| <b>Thursday, November 12th</b>  | 3rd Grade students in Cohort B are in-person.<br>Asynchronous work for all other 3rd Grade.<br>Regularly scheduled remote day for 4th and 5th graders |
| <b>Friday, November 13th</b>    | All 3-5 students in Cohort B are in-person.<br>Asynchronous work for all other students.  |

|                                 |   |
|---------------------------------|---|
| <b>Monday, November 16th</b>    | Grade 3 students in Cohort A are in-person<br>Asynchronous work for all other 3rd graders.<br>Regularly scheduled remote day for 4th and 5th graders. |
| <b>Tuesday, November 17th</b>   | All 3-5 students in Cohort A are in-person  |
| <b>Wednesday, November 18th</b> | Asynchronous work for all students.   |
| <b>Thursday, November 19th</b>  | All 3-5 in Cohort B are in-person.<br>Live Google Meets for remote-only students begin.   |

### A-F Letter Day Cycle

Our letter day cycle will be repeated for each cohort weekly. If a day is missed due to a district holiday, we will skip that letter day.

*For example:*

| <b>Week</b> | <b>Monday</b> | <b>Tuesday</b> | <b>Wednesday</b>   | <b>Thursday</b> | <b>Friday</b> |
|-------------|---------------|----------------|--------------------|-----------------|---------------|
| Week 1      | A Day         | B Day          | No letter assigned | A Day           | B Day         |
| Week 2      | C Day         | D Day          | No letter assigned | C Day           | D Day         |
| Week 3      | E Day         | F Day          | No letter assigned | E Day           | F Day         |

In the event that there is a school closure or the need for a class to quarantine, the class will pivot to their full-remote schedule that was followed prior to the hybrid return. This includes 90 minutes of daily synchronous instruction.

If any changes to class assignments are to be made, a letter will be sent out by the end of the day Monday November 9th.

Again, we are excited to welcome students back into our building starting Thursday, November 12th. Should you have any questions prior to then, please contact the Lenape main office - 845-256-4300.

Be well!

Sean Inglee



Lenape Elementary School